

ACF Continuing Education Hour (CEH) Submission Form



Return this cover sheet and appropriate documentation for each CEH activity by:

E-mail (preferred): certify@acfchefs.net

Fax: (904) 825-4758

Mail: American Culinary Federation, Inc.
Attn: Certification Department
180 Center Place Way
St. Augustine, FL 32095

As an ACF member benefit, you can monitor your continuing education hours (CEH's) for recertification on your ACF Member Profile Page. CEH's from non-automated ACF sources (conferences and conventions) can be mailed, faxed or scanned and forwarded to ACF. **Electronic submissions are preferred.** Upon approval, these CEH's will be added to your official record. Please include only one CEH activity per PDF document.

Documentation for CEH's must be official communication from an authorizing representative and include:

- 1) Type of activity
- 2) Description of activity (if not self-explanatory)
- 3) Date of activity
- 4) Number of hours earned

This form must accompany each CEH submission for proper recording.

CEH ACTIVITY INFORMATION

First Name: _____ MI: _____ Last Name: _____

Member ID#: _____ Date of CEH Activity: _____

Number of CEH's requested: *(must be at least 1 hour)*: _____ Type of Activity: _____

Description of CEH Activity: _____

Please allow six weeks for activities to be added to your record.

Call 800-624-9458 for additional information.

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